



2025-2026

Annual Budget

**Rocky Gillis
Mayor**

**Dawn Davey
Mayor Pro Tem**

**Michael Bembas
Councilman**

**Cathy Harris
Councilwoman**

**Ed Carter
Councilman**

**Wendy Meldrum
Councilwoman**

**Jake Skarbek
Councilman**

**Denice A. Gerstenberg
City Manager**

Executive Staff

Lisa Borgacz, City Clerk

Joseph Doan, Fire Chief

**Josh Stewart, Public Services
Superintendent**

Alysia Bugg, Treasurer

Joseph Vernier, DPW Foreman

To: Mayor & City Council
From: Denice A. Gerstenberg, City Manager
RE: **FY2025-2026 PROPOSED BUDGET**
Date: June 3, 2025



Attached is the proposed budget for 2025-2026, with a fiscal year beginning July 1, 2025, and ending June 30, 2026, and the proposed fee schedule effective July 1, 2025. This \$10.5 million-dollar proposed budget outlines a financial plan that considers current budget revenues and expenditures and next year proposed revenues and expenditures.

SUMMARY

GENERAL FUND REVENUES

The General Fund provides working capital and adequate cash flow for operations. The major sources of revenue in the general fund are:

1. Property taxes (real and personal).
2. State constitutional revenue sharing (per capita sales taxes).
3. City, village, and township revenue sharing (CVTRS).
4. Trash Collection charges.
5. Fire Department Special Assessment.

Overall general fund revenues are anticipated to be up 4.10% for 2025-2026.

The following chart illustrates the difference between the current 2024 -2025 budget and the proposed 2025-2026 budget.

Source	2024-2025	2025-2026	\$ Change	% Change
Taxes	\$1,795,020	\$1,876,565	+\$81,549	+4.55%
Revenue Sharing	\$448,600	\$458,900	+\$10,300	+2.30%
CVTRS	\$65,700	\$68,300	+\$2,600	+4.00%
TOTAL	\$2,309,320	\$2,403,765	+\$94,445	+4.10%
Fire SAD-1 mill	\$130,000	\$147,200	+\$17,200	+13.23%

GENERAL FUND BALANCE

Fiscal Year End	Fund Balance
06/30/09	\$1,062,466
06/30/10	\$1,071,946
06/30/11	\$1,040,205
06/30/12	\$1,130,412
06/30/13	\$1,298,198
06/30/14	\$1,327,970
06/30/15	\$1,457,076
06/30/16	\$1,642,000
06/30/17	\$919,227
06/30/18	\$1,670,222
06/30/19	\$1,867,599
06/30/20	\$2,261,737
06/30/21	\$2,697,585
06/30/22	\$2,896,144
06/30/23	\$3,218,563
06/30/24	\$3,903,512

The city's combined net position increased 1% compared to last year. The city's net position continues to remain healthy. In 2024-2025, city departments overall stayed within budget.

GENERAL FUND EXPENDITURES

TRASH COLLECTION

The current contract is in effect through May 31, 2034. The annual cost per household this year will be \$215.

2006	2008	2011	2019	2023	2024	2025
\$118	\$136	\$168	\$172	\$177	\$208	\$215

CAPITAL PROJECTS

This fund accounts for the acquisition or construction of major facilities and for the purchase of capital equipment over \$5,000.

Lions Field Pathway	\$230,000
Algonac Elementary School/ Activity Center	\$550,000

The Lions Field Pathway project received a \$150,000 Recreation Passport Grant for installation of an asphalt path around the park perimeter. The Activity Center is expected to receive a \$500,000 grant from the State of Michigan.

MOTOR POOL

This fund accounts for the purchase of vehicles over \$5,000.

Grass Unit Replacement: Diesel Pick-Up with Skid Unit Assembly	\$73,000
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The "skid unit assembly" refers to a pre-assembled, portable system, that allows for easy transport and deployment of equipment like pumps, tanks, and hoses.

PERSONNEL

Personnel costs are always the largest General Fund expense.

PERSONNEL SUMMARY	2023-2024		2024-2025		PROPOSED 2025-2026	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
CITY MANAGER	1	0	1	0	1	0
CITY CLERK	1	0	1	0	1	0
TREASURER	1	0	1	0	1	0
AP CLERK	1	0	1	0	1	0
UB & DEPUTY CITY CLERK	1	0	1	0	1	0
MULTI CLERK	0	0	0	0	0	0
POOL	0	0	0	0	0	5
DPW FOREMAN	1	0	1	0	1	0
DPW UTILITY II	2	0	1	0	1	0
DPW UTILITY I	0	0	1	0	1	0
DPW NEW HIRE	0	0	0	0	0	0
DPW SUMMER	0	1	0	1	0	1
PUB SERV SUPT	1	0	1	0	1	0
WTR UTILITY III (F2)	0	0	0	0	0	0
WTR UTILITY II (F3)	0	0	1	0	3	0
WTR UTILITY 1 (F4)	3	0	2	0	1	0
WTR NEW HIRE	0	0	0	0	0	0
FIRE CHIEF	1	0	1	0	1	0
FIREFIGHTER/MFR	1	0	1	0	1	0
PAID-ON-CALL	0	23	0	21	0	15
CODE OFFICER	0	1	0	1	0	1
TOTALS	14	26	14	23	15	22

- Michigan law requires prefunding of pensions based on an estimate of future obligation. Algonac continues to follow the auditor's recommendation and makes an extra payment annually based on fund balance.
- Retiree health care is 100% funded in Algonac, unlike many cities. There are only four former employees that currently receive a minimal stipend for retiree health care costs.

- Five (5) part-time employees are budgeted for the pool.
- A 3% wage increase is budgeted for all employees.
- Using funds from the special assessment for fire services that was supported by residents on February 27, 2024, the budget includes increases in call pay, duty pay and the addition of holiday pay for fire department staff. These increases help make Algonac comparable to neighboring communities.

MAJOR ROAD FUND

The major road fund receives revenue from the State from motor fuel taxes. This fund pays for construction, maintenance, traffic services, and snow and ice control on all city streets classified as major roads. The following Major Road project is proposed:

Smith Street Pump Replacement	<i>Construction</i>	\$477,000
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Algonac has two (2) storm water pump stations, one owned by the city and installed in 2003, and one owned and installed by MDOT in 1991. The city station has 3 pumps, one that does not properly function and has been taken completely out of service. Our recently completed Asset Management Plan evaluated this pump station and used a scale from 1 to 5 to rank the “probability of failure” and “consequence of failure, with “1” meaning insignificant and “5” meaning catastrophic. The Probability of Failure was 4.7 and Consequence of Failure was 4.0. Failure during significant precipitation would cause widespread surface flooding in the drainage area.

In addition, as is done every year, it is recommended that the maximum amount (50%) allowed by law be transferred from the major road fund to the local road fund in the amount of \$201,094.

LOCAL ROAD FUND

The local road fund also receives revenue from the State from motor fuel taxes. This fund pays for construction, maintenance, traffic services, and snow and ice control on all streets classified as local roads. Design for North Ave west of M29 local road project that included a needed water main replacement has been delayed due to lack of funds.

The following local road project (no watermain) is proposed:

North Avenue (East), Elm St, & Chestnut Pavement Rehab	<i>Construction</i>	\$330,000
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WATER FUND

User fees are collected from water system users to provide services. Engineering and construction of the new Edgewater 8" watermain from Conley to the north side of the bridge has been delayed due to lack of funds. The following projects are proposed:

Continuing to Identify Lead Water Services (<i>DWAM/TMF Grant</i>)	<i>Construction</i>	\$110,000
EPA AWIA Risk & Resiliency Assessment (Due 6/30/26) & Emergency Response Plan Update (Due 12/31/26)	<i>Planning. Required every 5 years per the Safe Drinking Water Act (SDWA).</i>	\$30,000

WATER PLANT

The Algonac Water Plant, filters, treats, and delivers an average of 1.5 million gallons of water daily to customers in Algonac and Clay Township. Costs are shared 64% Clay Township, 36% city of Algonac. The following water plant projects are proposed:

Membrane actuators & flow meters	\$300,000
Water Plant Audit/CIP Adjustment	\$125,000
SCADA/PLC upgrades	\$45,000
Ground Storage Tank Sensors	\$25,000

SCADA (Supervisory Control and Data Acquisition) is the software system used at the Water Plant and the PLC (Programmable Logic Controller) is a hardware device that controls the machines and processes.

SANITARY SEWER FUND

User fees are collected from sanitary sewer system users to provide services. The following proposed projects continue to identify and eliminate infill and infiltration. Even just 1% of flow eliminated saves the city significant money. The smoke testing involves injecting non-toxic smoke into the system to identify leaks, improper connections, and areas where stormwater might be entering the system.

Sanitary Sewer Repairs to Pipes, Manholes, Siphons, & Pump Stations in priority areas per SAW	\$250,000
Sanitary Investigations/Smoke Testing	\$228,000

Proposed fee increases this year will not cover the projected deficit and \$588,500 will need to be transferred from the General Fund to the Sewer Fund.

WASTEWATER TREATMENT PLANT

Fees collected from sanitary sewer system users are used to operate and maintain the wastewater treatment plant. The plant, built in 1968, was managed by the St. Clair County Department of Public Works on behalf of Algonac (30%), Clay Township (35%) and Ira Township (35%). The plant was transferred to the Southwater Municipal Utility Authority (SMUA) on January 1, 2024. Each community contributes annually to an Equipment Replacement Fund. The city annual contribution to this fund is increasing from \$75,000 to \$90,000. SMUA is currently working with an engineering consultant to identify future expansion, modification and upgrades at the WWTP, project costs that will be passed on to the community members.

FEES

The following fee changes have been proposed effective July 1, 2025:

Fee	Current	Proposed
Business License	\$75.00	\$80.00
Multiple Family Annual License	\$50.00	\$55.00
Single Family Annual Rental Registration	\$100.00	\$105.00
Single Family Rental Inspection	\$75.00	\$80.00
Reinstatement of Closed Permit	N/A	\$80.00
Water Tap (2020) (cost + 20%, no less than \$1,000)	\$2,000	Cost+ 20%
Sewer Inspection (2020)	\$75.00	\$80.00
Right-of-Way Permit (+ bond per engineer) (2019)	\$50.00	\$55.00
Fire Hydrant Permit	N/A	\$125.00
Zoning Permit	\$50.00	\$55.00
Sign Permit (2020)	\$150.00	\$155.00
Special Land Use (plus consultant + 10% if applicable)	N/A	\$500.00
Building, Electrical, Fire Alarm, Sign, Specialty (per year) (2019)	\$20.00	\$25.00
Admin Charges - Dlg Pers Prop Taxes (filing fee + court costs + atty fees)	\$75.00	\$80.00
Lot Split/Combo (\$200. Add consultant + 10% if applicable) (2019)	\$200.00	\$225.00
Rezoning (\$200. Add consultant + 10% if applicable) (2019)	\$200.00	\$225.00
Vacation (\$200. Add consultant + 10% if applicable)	\$200.00	\$225.00
ZBA (\$200. Add consultant + 10% if applicable) (2019)	\$200.00	\$225.00
Plats (\$200. Add consultant + 10% if applicable)	\$200.00	\$225.00
Fire Review (\$200. Add consultant + 10% if applicable)	\$200.00	\$225.00
Engineering Review (\$200. Add consultant + 10% if applicable)	\$200.00	\$225.00
Inspection Fees	\$50.00	\$55.00
Turn On/Off During Business Hours (2019)	\$20.00	\$25.00

Turn On/Off Call-In (2019)	\$135.00	\$140.00
Turn On/Off Holiday (2019)	\$180.00	\$185.00
Turn Off for Non-Payment (2019)	\$50.00	\$55.00
Meter Testing Fee - Owner Request (2019)	\$50.00	\$55.00
Sample Testing (2019)	\$20.00	\$25.00
<i>Bi-Monthly Water Bill (Avg Bill Increase \$11.75 per month)</i>		
Capital Charge (Debt Service) per 1,000 gallons used (2023)	\$2.00	\$2.50
Water Flat Fee per unit (2013)	\$10.00	\$29.00
Water Usage Fee per 1,000 gallons water used (2011)	\$2.25	\$2.50
Water Meter Maintenance Fee (2023)	\$15.00	\$15.00
<i>Bi-Monthly Sewer Bill (Avg Bill Increase \$18.25 per month)</i>		
Capital Charge (Debt Service) per water meter size: 5/8" or 3/4" (2023)	\$17.00	\$30.00
Capital Charge (Debt Service) per water meter size: 1" (2023)	\$30.00	\$52.94
Capital Charge (Debt Service) per water meter size: 1 1/2" (2023)	\$50.00	\$88.23
Capital Charge (Debt Service) per water meter size: 2" (2023)	\$90.00	\$158.82
Capital Charge (Debt Service) per water meter size: 3" (2023)	\$135.00	\$238.24
Capital Charge (Debt Service) per water meter size: 4" or more (2023)	\$310.00	\$547.06
Sewer Service Flat Fee per unit (2020)	\$15.00	\$35.00
Sewer Usage Service Fee per 1,000 gallons water used (2024)	\$5.50	\$6.25
Capital Charge (Debt Service) per water meter size: 5/8" or 3/4" (2023)	\$17.00	\$30.00
ACTIVITY CENTER		
Gym Rental. Includes set-up and clean-up time.		
1st 90 minutes	N/A	\$100.00
Each one-hour increment thereafter.	N/A	\$25.00
<i>Classroom Rental. Includes set-up and clean-up time.</i>		
1st 3 hours	N/A	\$65.00
Each one-hour increment thereafter.	N/A	\$25.00
<i>Walking Group. 7 days/5AM-8PM</i>		
Annual Resident Fee	N/A	\$30.00
Non-resident Fee	N/A	\$60.00
<i>Open Gym Hosted by Local Non-Profit</i>		
Drop-in sports for kids. No fees.	N/A	\$0
<i>Event Fee</i>	N/A	\$25.00
<i>Library Rental Fee - Monthly</i>	N/A	\$150.00
<i>Library Access Fee</i>		
Annual Resident Fee	N/A	\$30.00
Non-resident Fee	N/A	\$60.00
ALGONAC SWIMMING POOL		
Age 4 and under open swim admission	N/A	\$0
Age 5 and over open swim admission	N/A	\$3.00

City of Algonac
St. Clair County, Michigan
Resolution No. 25-07

SECTION 1. Title – This resolution shall be known as the City of Algonac 2025-2026 General Appropriations Act.

SECTION 2. Public Hearing on the Budget – Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in **The Voice Newspaper**, a newspaper of general circulation, on May 7, 2025, and a public hearing on the proposed budget was held on May 20, 2025.

SECTION 3: Millage Levy, Administration Fee, and Penalties – The Algonac City Council shall cause to be levied and collected the general property tax on all real and personal property within the City upon the current tax roll an allocated millage as follows:

General Operating 12.5272

The City Treasurer is hereby authorized to impose a one percent (1%) property tax administration fee for all property taxes due and a late penalty and interest charge when applicable, in conformance with Section 44 of Public Act 206 of 1893 and Section 9.16 of the City Charter.

SECTION 4. Adoption of Budget – The Algonac City Council hereby adopts the FY 2025-2026 budget, including 1) estimated total revenues and expenditures and 2) specific authorization granted for capital and debt related transactions per attached EXHIBIT A – BUDGET. City officials responsible for the expenditures authorized in the budget may expend City funds up to, but not to exceed, the total appropriations authorized.

SECTION 5. Payment of Bills – Pursuant to Section 4.12 (d) of the City Charter and Accounting Procedures Manual for Local Governments in Michigan, all claims (bills) against the City shall be approved by the City Council prior to being paid. The City Treasurer may pay certain bills prior to approval of the City Council to avoid late penalties, service charges, and interest; take advantage of a discount; make debt payments; process payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act; and other items under \$1,000 for which payment must be received by the vendor before Council can grant approval; and other items by petty cash in accordance with the City's Petty Cash Policy. The City Council shall receive a list of bills paid prior to formal approval for final approval at the next City Council meeting.

SECTION 6. Authorization of Wages (Hourly, Monthly, Per Diem & Salary) - City Council hereby authorizes employee wages per attached EXHIBIT B – WAGES.

SECTION 7. Authorization of Fees - City Council hereby authorizes service fees per attached EXHIBIT C – FEES.


SECTION 8. Authorization of Cost Recovery Items per MCL 41.801 - City Council hereby authorizes cost recovery per attached EXHIBIT D – COST RECOVERY.

SECTION 9. Periodic Financial Reports – The City Manager shall provide the City Council at the second Council meeting of each month an unadjusted summary of revenues and expenditures of each budget center for each fund showing the relationship between the estimated and actual revenues and expenditures to date to comply with Section 8.5 (d) of the City Charter. The City Manager shall provide the City Council as soon as practically possible month-end detailed revenue and expenditures, budget and actual report, cash summary by fund report, cash summary by bank report, and balance sheet by fund to comply with the Accounting Procedures Manual for Local Units of Government in Michigan.


SECTION 10. Budget Monitoring – Whenever it appears to the City Manager or the City Council that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the City Manager shall present to the City Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both. The City Manager is hereby authorized to change line items within a budget center during the fiscal year provided that such amendments do not change the total revenues or total expenditures for the budget center or fund as approved by the City Council or any specific appropriations.

SECTION 11. Refuse Disposal Charge – Pursuant to current trash disposal contract, the annual charge for the next budget year levied on residential tax bills will be \$215.

RESOLUTION DECLARED ADOPTED on this 3rd day of June, 2025.



Rocky Gillis, Mayor



Lisa Borgacz, City Clerk



CITY GOALS & OBJECTIVES

Responsible government is the obligation of all City employees and elected officials. In order to continue serving the residents of Algonac in the most professional, courteous and efficient manner possible, the following City-wide goals have been identified. Each department has also prepared performance objectives that are directly tied to at least one of the City's overall goals and objectives.

ORGANIZATIONAL OPERATIONS

1. Provide quality services while maintaining low cost and efficient government operations.
2. Provide employees with the tools, resources and training needed to properly serve the community.
3. Empower employees. Reward success, encourage creativity.
4. Continually update the City's long-range plans for land use, roads, parks, technology, capital, financial forecasting and long-term liabilities.
5. Review staffing levels to achieve efficient and effective service levels. Avoid service duplication with other units of government and the private sector where feasible. Encourage volunteers to assist at City-wide events and programs.
6. Solve problems using an inter-departmental collaborative approach. Direct department goals toward achieving City-wide goals.
7. Stay up to date on the latest legislation and legal issues to meet the changing needs of the community.

8. Provide a system for financial and performance reporting that ensures the City's long-term financial stability.

PUBLIC SAFETY

9. Provide for a safe and peaceful community by offering first rate emergency response capabilities.
10. Stay current with crime and fire prevention efforts, provide public education, and encourage citizen neighborhood watch volunteers.
11. Maintain and improve the City's ability to respond to civil, natural and medical emergencies by coordinating with other public safety agencies.

PROPERTY VALUES

12. Develop a clear and visual image of the community, reflecting the highest standards of design quality for both the public and private sectors.
13. Protect property values by monitoring blight.
14. Emphasize existing and develop additional programs and services which reinforce Algonac as a safe, attractive, well-maintained, and desirable community.

15. Strive for a balance of housing options which is available to meet the needs of all members of the community regardless of age, income or background.

CITY INFRASTRUCTURE & ENVIRONMENT

16. Develop a comprehensive system to maintain and improve City infrastructure including major and local roads, bridges, parks, sidewalks, City facilities, signage, water, storm and sewer mains.

17. Provide a safe and well-maintained transportation plan for vehicular, bike, and pedestrian traffic throughout the City, which is integrated with the regional transit system.

18. Ensure the physical beauty of the community with well-maintained, groomed, and attractive green spaces.

RECREATIONAL OPPORTUNITIES

19. Offer high quality and diverse educational, recreational, cultural, and leisure opportunities for City residents of all ages.

ECONOMIC DEVELOPMENT

20. Aggressively maintain and improve the City's financial base by emphasizing the importance of redevelopment.

21. Market the City as a distinctive and welcoming place to do business.

TECHNOLOGY & INNOVATION

22. Seek state-of-the-art technology hardware and software upgrades to enhance customer service while reducing costs.

COMMUNICATIONS

23. Maintain an open line of communication with all stakeholders.

24. Promote City services and events thru the website, press releases, brochures, and social media.



2024/2025 GOALS

1. To administer elections August 6 (Primary) and November 5 (Presidential/City Council), implementing new voting procedures per MI Election Law. Collaborate with Clay Twp Clerk on the new joint Early Voting Site. *Done.*
2. To consolidate voting precincts 1 & 2, as allowed due to recent changes in MI Election Law for cost savings and back up equipment. If approved, a new voter id card will be mailed to all registered voters; the voting precinct location will not change. *Will finish process when Activity Center opens.*
3. To continue to train Utility Billing/Deputy Clerk in election procedures and various clerk duties, and to organize and promote electronic record storage for easy retrieval. *Ongoing.*



805 St. Clair River Drive
Algonac, MI 48001



(810) 794-9361 x6



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CITY CLERK

MISSION

To provide professional customer service, efficient record keeping, manage Boards & Commissions, meeting agendas, packets and minutes for all City Boards, act as Freedom of Information Act Coordinator, provide website support, maintain all voter registration records and administer elections in accordance with Michigan Election Laws.

2025/2026 GOALS

1

To uphold record maintenance, resume converting documents to electronic files and organizing files to increase efficiency and easy retrieval. Relocate stored files when Activity Center is complete.

2

To consolidate voting precincts 1 & 2 and move precinct location permanently to the new Algonac activity center. Once approved, new voter id cards will be mailed to all registered voters.

3

To continue to train Utility Billing/Deputy Clerk in election procedures and various clerk duties.

PERSONNEL SUMMARY

	2023/2024		2024/2025		2025/2026	
	FT	PT	FT	PT	FT	PT
Clerk	0	1	1	0	1	0
TOTAL	0	1	1	0	1	0

DID YOU KNOW...

1. 60 years ago the National "Voters Rights Act of 1965" was established, correcting discriminatory election systems and districting.
2. In 1971, adults aged 18-20 were granted the right to vote by the 26th amendment; moving the voting age from 18 to 21 years.
3. Algonac has a population of 4,196, 3,569 of which are registered voters.



2024/2025 GOALS

1. To establish an Annual National Night Out/Touch A Truck Event at Smith Recreation Park. *Done.*
2. To obtain pitot readings on all hydrants to update flow rates (GPM). *To be completed by 6/30.*
3. To update all radio units to be encryption capable of enhancing safety and privacy. *All but 3 radios are complete. Waiting for new templates from the State to finish program.*



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Algonac, MI 48001



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FIRE DEPARTMENT

MISSION

To protect life, property and the environment from fire, hazardous material incidents, emergency medical situations and natural disasters while remaining fiscally responsible.

2025/2026 GOALS

1

To install 6" fixed standpipes mounted on vehicular bridges to improve access to water in case of fire.

2

To update hydrant map and numbering system using GIS/GPS.

3

To partner with local organizations like Rolling Brook and Algonquin Place to encourage fire safety, conduct fire safety drills and promote awareness campaigns.

PERSONNEL SUMMARY

	2023/2024		2024/2025		2025/2026	
	FT	PT	FT	PT	FT	PT
Chief	1	0	1	0	1	0
Firefighter/MFR	1	0	1	0	1	0
Paid on Call	0	21	0	21	0	15
TOTAL	2	21	2	21	2	15

DID YOU KNOW... that a staggering **80%** of fire deaths occur in homes, with cooking being the leading cause of both home fires and fire-related injuries?



2024/2025 GOALS

1. To replace remaining fence at DPW. *To be completed by 6/30.*
2. To clean out storage unit and relocate essential items to city-owned property. *To be completed by 6/30.*
3. To remove fencing and playground equipment at the old school. *Done.*
4. To coordinate with Fire Department the installation of 6" fixed standpipes mounted on all city vehicular bridges to improve access to water in case of fire. *May 2025.*



453 State Street
Algonac, MI 48001



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PUBLIC WORKS

MISSION

To maintain the city-owned fleet of vehicles and equipment, maintain all municipal parks, grounds and facilities and maintain city streets and right-of-way including 24-hour ready-to-serve snow removal.

2025/2026 GOALS

1

To increase city Christmas décor by decorating the gazebo & adding more blue lights to the Riverfront Park trees.

2

To repaint the Gazebo & Skate Park.

3

To trim trees throughout the city.

4

To replace mulch at playgrounds.

PERSONNEL SUMMARY

	2023/2024		2024/2025		2024/2025	
	FT	PT	FT	PT	FT	PT
Foreman	1	0	1	0	1	0
Utility II	1	0	1	0	1	0
Utility I	1	0	1	0	1	0
New Hire	0	0	0	0	0	0
Seasonal	0	1	0	1	0	1
TOTAL	3	1	3	1	3	1

DID YOU KNOW... that it takes roughly 6 hours to plow a 4-inch snow fall on all the city streets with 3 plow trucks, not including parking lots and sidewalks?



2024/2025 GOALS

1. To implement multifactor authentication (MFA) for all computer users to reduce threat risks. *No longer pursuing this.*
2. To transfer accounts from Huntington Bank (11-state banking franchise) to independent, locally owned NorthStar Bank. *80% Done*
3. To pay more recurring bills with ACH to save money on stamps, envelopes, and checks. The Automated Clearing House (ACH) is the primary system that agencies use for electronic funds transfer (EFT). With ACH, funds are electronically deposited in financial institutions, and payments are made online. *Done.*
4. To complete first successful solo audit! *Done.*



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TREASURY

MISSION

To responsibly manage city financial records (payroll, accounts payable, benefit plans, audit reports) and accurately bill and collect city revenues (taxes, water & sewer fees, and other revenue).

2025/2026 GOALS

1

To switch to a BS&A payment system that can accept credit card payments. This is a free service, compared to the current system that requires the city to pay a monthly fee.

2

To fully implement BS&A Miscellaneous Receivables to improve organization and reduce cost of office supplies.

3

To switch to BS&A Cloud. The current version of BS&A will be obsolete soon. Staff will no longer need to remote in.

PERSONNEL SUMMARY

	2023/2024		2024/2025		2025/2026	
	FT	PT	FT	PT	FT	PT
Treasurer	1	0	1	0	1	0
AP Clerk	1	0	1	0	1	0
UB Clerk	1	0	1	0	1	0
Multi Clerk	0	0	0	0	0	0
TOTAL	3	0	3	0	3	0

DID YOU KNOW... that the city has 1,865 utility (water & sanitary sewer) accounts and 540 (28%) customers take advantage of paperless invoices and pay online!



WATER PLANT

To provide safe, quality drinking water to the citizens of Algonac and Clay Township in a cost-effective manner.

2024/2025 GOALS

1. To map all water distribution valves/hydrants into the GIS software. *Majority of valves & hydrants are mapped. Also completed GIS layer tracking hydrant winterization and another GIS layer track condition of valves and when they were last exercised.*
2. To continue identification of residential lead service lines. *In Progress. No lead lines have been found.*
3. To implement residential cross connection inspections to ensure safe drinking water in accordance with EGLE. *Completed over 100 residential cross connections and implemented a GIS layer for tracking. This will continue to be done yearly for all properties.*



1530 St. Clair River Drive
Algonac, MI 48001



(810) 794-3281



waterplant@cityofalgonac.org



www.cityofalgonac.org

2025/2026 GOALS

1

To uphold EGLE certification requirements and obtain higher license certification for all operators.

2

To perform field verification of 1/3 the distribution water main valves so that when there is a main break the proper valves can be used to isolate the break and prevent further damage.

3

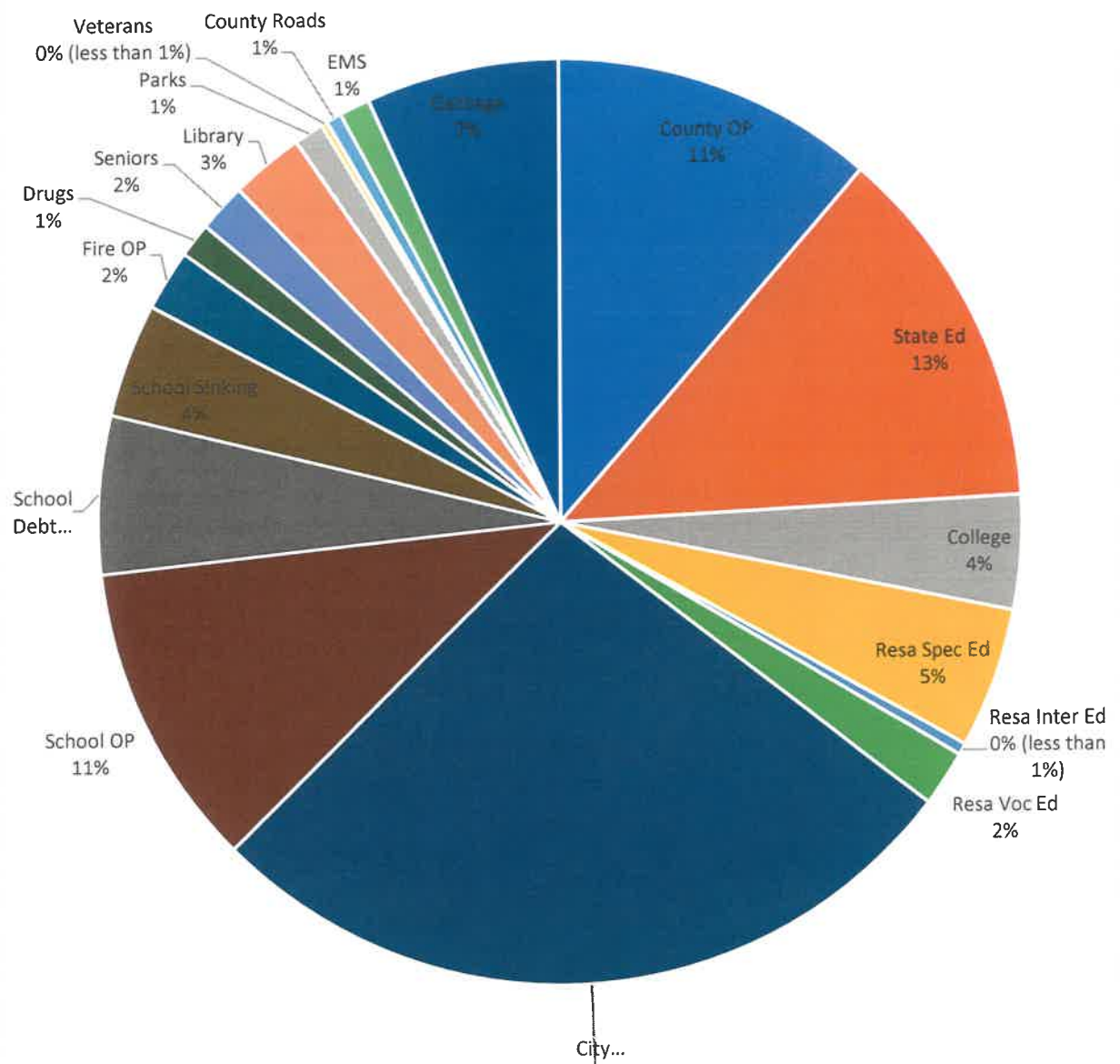
To shift the tracking of service orders to a GIS layer so all information is cloud-based and easily available to staff in the field.

PERSONNEL SUMMARY

	2023/2024		2024/2025		2025/2026	
	FT	PT	FT	PT	FT	PT
Superintendent	1	0	1	0	1	0
Supervisor	0	0	0	0	0	0
Utility III (F-2)	0	0	0	0	0	0
Utility II (F-3)	0	0	1	0	3	0
Utility I (F-4)	3	0	2	0	1	0
New Hire	0	0	0	0	0	0
TOTAL	4	0	4	0	5	0

DID YOU KNOW... the Water Filtration Plant monitored our drinking water by performing over 9,640 laboratory tests in 2024? Staff tested for more than (91) different compounds including PFAs, algae growth/composition, PH, alkalinity, sodium, metals, and nitrogen. All test results were well below the State guidelines.

2024 Taxes



BUDGET CENTER		2025-26
		MGR. REC'D
GL NUMBER	DESCRIPTION	BUDGET
Fund 101 - General Fund		
ESTIMATED REVENUES		
101-000.000-402.000	Current Real Property Taxes	1,814,380
101-000.000-410.000	Current Pers. Property Taxes	62,180
101-000.000-415.000	Small Taxpayer Exempt. Pers. Prop.	8,000
101-000.000-427.000	Garbage Collection Fees	364,900
101-000.000-427.336	Fire Op	147,280
101-000.000-432.535	Lieu of Taxes-Housing	19,000
101-000.000-432.591	Lieu of Taxes-Water Plant	40,000
101-000.000-445.000	Due to City- Penalties & Interest	7,000
101-000.000-445.427	Penalties And Interest Fire Op	150
101-000.000-445.447	Due to City- Penaltie & Interest Admin	150
101-000.000-445.672	Due to City- Penaltie & Interest Garbage	750
101-000.000-447.000	Property Tax Admin Fee	68,000
101-000.000-476.000	Business Licenses	3,525
101-000.000-476.001	Solicitor Permit	100
101-000.000-477.000	Comcast Franchise Fee-Cable TV	60,000
101-000.000-479.000	AT&T Franchise Fee-UVERSE	1,700
101-000.000-479.002	AT&T Special Licenses & Fees	250
101-000.000-481.000	Garage Sale License	50
101-000.000-483.000	Multiple Family Inspect-per unit/2 yrs	12,750
101-000.000-483.001	Late Fee-Multi Family	250
101-000.000-483.003	M Family Reg/Oper/Lic-per unit/ea 1 year	9,225
101-000.000-483.004	Single Family Rental Reg/Lic.-1 yr.	5,900
101-000.000-483.005	Single Family Rental Inspect-per unit/2y	1,425
101-000.000-483.006	Late Fee-Single Rental	100
101-000.000-483.007	Failure to Register Occupied Rental	250
101-000.000-484.000	Peddler License	100
101-000.000-486.000	Building Permits	45,000
101-000.000-486.001	Fine for WO Permit	50
101-000.000-486.002	Electrical Permits	10,000
101-000.000-486.003	Mechanical Permits	8,000
101-000.000-486.004	Plumbing Permits	4,000
101-000.000-487.000	Row Permit - Street Only	75
101-000.000-489.000	Transient Merchant License	200
101-000.000-491.000	Zoning Permit	3,000
101-000.000-493.000	Land Disturbing Permit	150
101-000.000-494.000	Sign Permit	175
101-000.000-496.000	Special Event Permit & Reimb	5,000
101-000.000-497.000	Contractor License Reg.	360
101-000.000-540.000	Tele-Comm Annual R.O.W. Fees	14,000
101-000.000-544.000	Liquor License Fees - State Shrd	1,500
101-000.000-574.000	Sales Tax Cnsttnl-Per Capita	458,900
101-000.000-574.001	Sales Tax Statutory -R.T.E./CVTRS	68,300
101-000.000-574.002	CVTRS-PS	200
101-000.000-574.003	CVTRS-CLFRF	100
101-000.000-574.005	Taxable Value Payment CVTRS	4,850
101-000.000-574.006	Weighted Popultion CVTRS	2,850
101-000.000-587.000	Prks & Rcrtn Millage - County	23,000
101-000.000-603.000	Notary Fees	10
101-000.000-606.000	Copies - Misc Duplicating	20
101-000.000-606.002	Copies - Fire Reports	5
101-000.000-606.004	Fax Copies	5
101-000.000-606.005	Copies - Foia	100
101-000.000-610.000	Restitutions	100
101-000.000-626.101	Admin Charges - bldg. code violations	500
101-000.000-626.102	ADMIN PENALTY - SENT TO ATTY	500
101-000.000-626.103	ADMIN CHARGE - FOR WARRANT	350
101-000.000-626.202	Administrative Charges - Major	39,340
101-000.000-626.203	Administrative Charges - Local	15,515

BUDGET CENTER		2025-26
GL NUMBER	DESCRIPTION	MGR. REC'D BUDGET
101-000.000-626.590	Administrative Charges - Sewer	100,335
101-000.000-626.591	Administrative Charges - Water	143,994
101-000.000-628.000	Nsf Check Charge	100
101-000.000-629.610	Lot Split Request Fees	200
101-000.000-629.611	Rezoning Request Fees	200
101-000.000-630.618	Zoning Board of Appeals Fee	200
101-000.000-631.808	Engineer Review Fees	100
101-000.000-632.000	Marriages	50
101-000.000-633.000	Board Up/Dangerous Buildings	100
101-000.000-634.000	Snow Removal	1,500
101-000.000-635.000	Weeds and Grass Cutting	1,500
101-000.000-637.000	Special Trash Collections	50
101-000.000-643.000	Sales of Emergency Supplies	20
101-000.000-644.000	Other Revenues	150
101-000.000-645.000	Sales of Printed Materials	50
101-000.000-647.000	Pool Concessions	100
101-000.000-651.000	Pool Passes	1,000
101-000.000-659.000	District Court Fines	1,500
101-000.000-665.000	Interest	25,000
101-000.000-665.703	Interest Earnings-Tax Fund	500
101-000.000-667.004	Gazebo Rental	40
101-000.000-671.003	Lease - Walpole Island Ferry D	9,080
101-000.000-671.004	Lease - DHS Camera	32,650
101-000.000-671.006	Lease- Verizon water tower	32,550
101-000.000-675.003	Donations-Events & Decorations	100
101-000.000-675.004	Donations - Pool	100
101-000.000-675.015	Donations - Dog Park	75
101-000.000-675.016	Donations - Park Bench/Chairs	700
101-000.000-675.017	Donations - Fire Department	100
101-000.000-676.000	Reimbursements	25
101-000.000-676.001	Rmb - Customs Maint/Util/Phone	4,500
101-000.000-678.000	Reimbursement - Election	3,000
101-000.000-689.000	Cash Over and Short	5
101-000.000-689.756	Cash Over and Short - Pool	5
		3,693,149
APPROPRIATIONS		
Totals for dept 101.000 - City Council		24,440
Totals for dept 172.000 - City Manager		206,720
Totals for dept 191.000 - Finance		336,625
Totals for dept 215.000 - Clerk		120,210
Totals for dept 215.200 - General Administration		23,150
Totals for dept 228.000 - Data Processing		94,850
Totals for dept 257.000 - Assessor		57,390
Totals for dept 262.000 - Elections		35,240
Totals for dept 265.000 - Buildings And Grounds		82,685
Totals for dept 266.000 - Attorney		11,500
Totals for dept 301.000 - Police		992,700
Totals for dept 336.000 - Fire		463,985
Totals for dept 371.000 - Building Inspection Department		249,015
Totals for dept 441.000 - Department of Public Works		643,395
Totals for dept 701.000 - Planning		4,250
Totals for dept 702.000 - Zoning		1,960
Totals for dept 751.000 - Parks And Recreation Departmen		145,710
Totals for dept 751.756 - Pool		162,020
Totals for dept 759.000 - 1216 SCB Development		90,000
Totals for dept 851.000 - Insurance And Bonds		45,500
Totals for dept 999.000 - Transfers (Out) And Other Uses		593,500
		4,384,845
NET OF REVENUES/APPROPRIATIONS - FUND 101		(691,969)
TOTAL APPROPRIATIONS		4,384,845

BUDGET CENTER		2025-26
		MGR. REC'D
GL NUMBER	DESCRIPTION	BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 101		(691,696)
BEGINNING FUND BALANCE		2,593,717
ENDING FUND BALANCE		1,902,021

Fund 202 - Major Street Fund

ESTIMATED REVENUES		
202-449.200-802.000	Administrative Charges	39,340
202-449.200-807.000	Auditor's Fees	400
202-449.200-955.000	Collections - Bank/Service Fees	10
		405,600

APPROPRIATIONS		
Totals for dept 449.200 - Street Funds Administration		39,750
Totals for dept 449.463 - Preservation Streets		540,995
Totals for dept 449.465 - Non-Motorized		1,020
Totals for dept 449.473 - Preservation Bridges		1,200
Totals for dept 449.474 - Traffic Services		13,900
Totals for dept 449.478 - Winter Maintenance		18,230
Totals for dept 999.000 - Transfers (Out) And Other Uses		201,090
		816,185

NET OF REVENUES/APPROPRIATIONS - FUND 202		(410,585)
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TOTAL APPROPRIATIONS		816,185
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NET OF REVENUES/APPROPRIATIONS - FUND 202		(410,585)
BEGINNING FUND BALANCE		1,237,628
ENDING FUND BALANCE		827,043

Fund 203 - Local Street Fund

ESTIMATED REVENUES		
203-000.000-546.000	Act 51 Grant	161,150
203-000.000-665.000	Interest	2,500
203-000.000-699.202	Transfers In - Major Street	201,050
		364,700

APPROPRIATIONS		
Totals for dept 449.200 - Street Funds Administration		15,925
Totals for dept 449.463 - Preservation Streets		434,485
Totals for dept 449.473 - Preservation Bridges		14,385
Totals for dept 449.474 - Traffic Services		12,155
Totals for dept 449.478 - Winter Maintenance		29,760
		506,710

NET OF REVENUES/APPROPRIATIONS - FUND 203		(142,010)
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TOTAL APPROPRIATIONS		506,710
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NET OF REVENUES/APPROPRIATIONS - FUND 203		(142,010)
BEGINNING FUND BALANCE		868,475
ENDING FUND BALANCE		726,465

Fund 271 - Library Fund

ESTIMATED REVENUES		
271-000.000-587.790	Library Svcs - Township Share	5,000
271-000.000-665.000	Interest	50
271-000.000-683.000	Reimburse - County Library	30,000

BUDGET CENTER		2025-26
GL NUMBER	DESCRIPTION	MGR. REC'D BUDGET
271-000.000-699.101	Transfers In - General Fund	5,000
		40,050

APPROPRIATIONS

Totals for dept 790.000 - Library	51,040
NET OF REVENUES/APPROPRIATIONS - FUND 271	(10,990)

TOTAL APPROPRIATIONS	51,040
NET OF REVENUES/APPROPRIATIONS - FUND 271	(10,990)
BEGINNING FUND BALANCE	60,389
ENDING FUND BALANCE	49,399

Fund 401 - Capital Improvement Fund

ESTIMATED REVENUES

401-000.000-567.000	DNR - Recreation	150,000
401-000.000-665.000	Interest	1,500
401-000.000-674.000	Contribution - Outside Sources	500,000
401-000.000-675.002	Estate Gifts - Jackson/Kane	24,000
		675,500

APPROPRIATIONS

Totals for dept 901.000 - Capital Outlay	780,000
NET OF REVENUES/APPROPRIATIONS - FUND 401	(104,500)

TOTAL APPROPRIATIONS	780,000
NET OF REVENUES/APPROPRIATIONS - FUND 401	(104,500)
BEGINNING FUND BALANCE	279,282
ENDING FUND BALANCE	174,782

Fund 661 - Motor Pool Fund

ESTIMATED REVENUES

661-000.000-665.000	Interest	1,000
661-000.000-667.000	Equipment Rental Income	113,500
		114,500

APPROPRIATIONS

Total for dept 661.000	10,000
Totals for dept 901.000 - Capital Outlay	73,000
NET OF REVENUES/APPROPRIATIONS - FUND 661	41,500

TOTAL APPROPRIATIONS	83,000
NET OF REVENUES/APPROPRIATIONS - FUND 661	31,500
BEGINNING FUND BALANCE	693,669
ENDING FUND BALANCE	725,169

ESTIMATED REVENUES - ALL FUNDS	5,293,499
APPROPRIATIONS - ALL FUNDS	6,621,780
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	(1,328,281)

BEGINNING FUND BALANCE - ALL FUNDS	5,733,160
ENDING FUND BALANCE - ALL FUNDS	4,404,879

BUDGET CENTER		2025-26
		MGR. REC'D
GL NUMBER	DESCRIPTION	BUDGET
Fund 590 - Sewer Fund		
ESTIMATED REVENUES		
590-000.000-488.590	Sewer Tap Fees	2,000
590-000.000-642.000	Capital Charges	378,345
590-000.000-642.002	Utility Bill Penalties	9,000
590-000.000-642.003	Sewer Rate Charges	707,140
590-000.000-665.000	Interest	500
590-000.000-665.001	Interest Earnings - Debt	500
		<u>1,097,485</u>
Totals for dept 930.000 - Transfer in from General		588,500
APPROPRIATIONS		
Totals for dept 536.548 - Operating Services		1,223,235
Totals for dept 901.000 - Capital Outlay		478,000
NET OF REVENUES/APPROPRIATIONS - FUND 590		(15,250)
NET OF REVENUES/APPROPRIATIONS - FUND 590		(15,250)
BEGINNING FUND BALANCE		2,351,243
ENDING FUND BALANCE		2,335,993

Fund 591 - Water Fund		
ESTIMATED REVENUES		
591-000.000-488.591	Water Tap Fees	2,007,954
591-000.000-555.000	State Grant-Health (DWAM/Wtr)	4,000
591-000.000-588.000	Capital Contribution-Clay Twp	110,000
591-000.000-628.000	Nsf Check Charge	250,000
591-000.000-640.002	Appearance Fee	200
591-000.000-640.004	Turn On/Off Fee	50
591-000.000-640.005	Tampering Fee	5,000
591-000.000-640.007	Water Testing Services	500
591-000.000-642.000	Capital Charges	2,000
591-000.000-642.002	Utility Bill Penalties	229,650
591-000.000-642.005	Water Service - City	6,600
591-000.000-642.006	Maintenance Fee	620,454
591-000.000-644.000	Other Revenues	167,850
591-000.000-646.000	Water Sales - Township	100
591-000.000-665.000	Interest	600,000
591-000.000-665.001	Interest Earnings - Debt	2,400
591-000.000-665.610	Interest - Wtr Fund A.C.R.F.	150
		<u>9,000</u>
		2,007,954
APPROPRIATIONS		
Totals for dept 536.550 - Administration		246,784
Totals for dept 536.556 - Production Expenses		1,366,880
Totals for dept 536.561 - Transmission Costs		541,510
NET OF REVENUES/APPROPRIATIONS - FUND 591		(147,220)
NET OF REVENUES/APPROPRIATIONS - FUND 591		(147,220)
BEGINNING FUND BALANCE		8,265,386
ENDING FUND BALANCE		8,118,166

ESTIMATED REVENUES - ALL FUNDS		3,693,939
APPROPRIATIONS - ALL FUNDS		3,856,409
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(162,470)
BEGINNING FUND BALANCE - ALL FUNDS		10,616,629
ENDING FUND BALANCE - ALL FUNDS		10,454,159

Budget Year 2025/2026 Wages

SECTION 6

With Authorization as Herein Provided:

Authorized salary, hourly, monthly and per diem rates included in the various Activities

Departments are as follows:

POSITION	2025/2026 HOURLY	ADDL PER HOUR	2025/2026 MONTHLY	2025/2026 YEARLY	2025/2026 SALARY
City Manager					\$ 89,052.70 *
City Treasurer					\$ 79,275.66
City Clerk-FT					\$ 69,628.00
Public Services Supt. FT					\$ 79,275.66
Fire Chief					\$ 73,020.69
Fire Chief Assistant-FT					\$ 48,757.70
Water New Hire (No License)	\$ 25.4925				
Water Utility I	\$ 28.7988				
Water Utility II	\$ 30.3438				
Water Utility III	\$ 31.9712				
Acting Superintendent		\$2.00 additional per hour			
Water S-License S-4 Stipend				\$ 520.00	
Water S-License S-3 Stipend				\$ 1,040.00	
Water S-License S-2 Stipend				\$ 1,560.00	
Water-Part-Time Meter/Serv. Tech	\$ 15.00				
Working DPW FM	\$ 31.2321				
Utility II	\$ 29.6277				
Utility I	\$ 26.4161				
DPW New Hire	\$ 21.9717				
DPW Seasonal	\$ 17.00				
DPW Part-Time & Temporary	\$ 17.00				
Clerk/Secretary	\$ 21.7775				
Mult-Clerk/ Dept Clerk	\$ 19.5783				
Stipend - Deputy Clerk			62.50 (per week)		
Code Enforcer/Blight	\$ 24.3472				
Part-Time Clerical/other (\$12.50-\$17.00)	\$ 17.0000				
Run Pay FFII or EMT	\$ 18.0000				
Run Pay FFI and First. Resp.	\$ 16.0000				
FF Duty Pay	\$ 18.0000				
Run Pay New Member	\$ 13.0000				
Deputy Chief			\$ 145.08		
Fire Training Officer x1			\$ 136.32		
Fire Captain x1			\$ 111.82		
Fire Lieutenant x 2			\$ 90.41		
Board of Review Member	\$ 25.00	(less than 4 hours)			
Board of Review Member	\$ 50.00	(more than 4 hours)			
Pool Director	\$ 17.00				
Pool Deputy Director	\$ 15.50				
Lifeguard+Coach+Water Safety Instructor/ with "WSI"	\$ 13.50				
Lifeguard Instructor or has WSI		\$ 0.50			
Precinct Chairperson	\$ 225.00	(\$225.00 full day; \$112.50 / half day)			
Precinct Election Inspector	\$ 175.00	(\$175.00/full day; \$87.50 / half day)			
AV Chairperson	\$ 175.00	(day)			
AV Inspector	\$ 125.00	(day)			
Receiving Board	\$ 75.00	(flat rate)			
Election Training Attendance	\$ 25.00	(flat rate)			
Pre-Election-Preperation (clerical)	\$ 12.50	(per hour)			
Back-up Building Inspector	\$ 25.00	or	\$30.00		(per inspection - 1099)
* or per Union Contract/Agreement					
Nonemployee Compensation/Sub-Contracted (Form 1099-NEC issued)					
Building Inspector	\$ 38.00	plus	75% of building permit fees and inspections		
Mechanical Inspector			85% of mechanical permit fees-inspections only		
Plumbing inspector			85 % of plumbing permit fees -inspections only		
Electrical Inspector			85% of electrical permit fees-inspection only		
Cleaning - Office				\$ 5,200.00	
Cleaning - Library				\$ 8,640.00	*

CITY OF ALGONAC FY 2025-2026 FEE SCHEDULE
Effective July 1, 2025

EXHIBIT C

<u>ACCOUNT</u> #	<u>DESCRIPTION</u>	<u>ORDINANCE</u>	<u>FEE</u>
<u>BUSINESS LICENSE</u>			
451.000	Business (every other year, expires March 31) (2025)	12-8, 12-11	\$ 80.00
452.000	Temp Business/Peddler (background check \$10 +\$100)	40-3	\$ 110.00
457.000	Arcade (annual, expires Dec 31)	4-22	\$ 75.00
458.000	Bed & Breakfast (annual, expires Dec 31)	8-2	\$ 100.00
459.000	Arcade Device/each (annual, expires Dec 31)	4-22	\$ 25.00
460.000	Garage Sale (per sale)	30-22	\$ 5.00
461.000	Garbage Removal Operator (annual, expires 1 yr from issue) (2019)	32-31	\$ 250.00
<u>RENTAL PROGRAM</u>			
462.003	Multiple Family Annual License (expires 1 yr from issue, per unit) (2025)	10-95	\$ 55.00
462.001	Multiple Family Annual License LATE FEE (per unit, each 30 days late) (2019)	10-96	\$ 25.00
462.000	Multiple Family Annual Inspection		
	5 units or less	10-95	\$ 300.00
	6-11 units	10-95	\$ 400.00
	12+ units	10-95	\$ 500.00
465.000	Single Family Annual Rental Registration (expires 1 yr from issue date)(2025)	10-49	\$ 105.00
476.002	Failure to Register Occupied Rental	10-49	\$ 250.00
476.000	Single Family Rental Inspection (at least once every 2 yrs, per unit) (2025)	10-49	\$ 80.00
476.001	Single Family Rental Inspection LATE FEE (per unit, each 30 days late)	10-47	\$ 25.00
<u>PERMITS</u>			
477.000	Building Permits	Act 230 of 1972	Per Code
	All residential/commercial construction \$75 application fee plus 0.65% (.0065)of building valuation based on International Code Council. \$0.10 per square foot for demolition.		
	Reinstatement of Closed Permit (2025)		\$ 80.00
	3/4" or 1" Water meter (2024)		\$ 700.00
	> 1" Water meter - cost + 20%		TBD
	Water Tap (cost + 20%, no less than \$1,000) (2025)		Cost +20%
484.000	Water Capital Charge (2020)	36-108	\$ 2,500.00
	Sewer Inspection (2025)		\$ 80.00
483.000	Sanitary Sewer Capital Charge	36-108	\$ 500.00
478.000	Electrical Permits	Act 230 of 1972	Per Code
479.000	Mechanical Permits	Act 230 of 1972	Per Code
480.000	Plumbing Permits	Act 230 of 1972	Per Code
481.000	Right-of-Way Permit (+ bond amount per engineer) (2025)	36-98	\$ 55.00
	I & I Compliance Certificate	44-171	\$ 20.00
	I & I Compliance Non-Compliance Penalty (per month)	44-171	\$ 500.00
	Fire Hydrant Permit (2025)	44-28	\$ 125.00
485.000	Zoning Permit (2025)	50-514	\$ 55.00
485.100	Land Disturbing Permit (\$80 application, \$75 inspection) (2025)	18-102	\$ 155.00
486.000	Sign Permit (2020)	Z1510(9)c	\$ 100.00
487.000	Open Storage of Junk Vehicles (per vehicle)	18-52	\$ 100.00
488.000	Special Event (15% + cost of city employees + all other expenses)	4-49	
489.000	Special Land Use (Add consultant + 10% if applicable)(2025)	Z1804(3)	\$ 500.00
	Telecommunications Permit	38-22	\$ 500.00
<u>CONTRACTOR LICENSE REGISTRATION</u>			
490.000	Plumbing (per license period) (2019)	Act 733 of 2002	\$ 20.00
490.000	Mechanical (per license period) (2019)	Act 407 of 2016	\$ 15.00
490.000	Building, Electrical, Fire Alarm, Sign, Specialty (per year) (2025)	Act 217 of 1956	\$ 25.00

CITY OF ALGONAC FY 2025-2026 FEE SCHEDULE

EXHIBIT C

Effective July 1, 2025

ACCOUNT #	DESCRIPTION	ORDINANCE	FEE
	OTHER REGISTRATION		
500.000	Marihuana Registration (2021)	26-293	\$ 525.00
	FEES FOR SERVICES RENDERED		
620.000	Construction Code Board of Appeals	Act 230 of 1972	\$ 100.00
622.000	Notary	PA 238 of 2003	\$ 10.00
626.000	Admin Charges - Health Insurance (cost + 2%)	COBRA	
626.101	Admin Charges - Dlg Pers Prop Taxes (filing fee + court costs + attorney fees) (2025)	MCL 211.47	\$ 80.00
626.102	Admin Fee - For blight or rental inspection non-compliance when case sent to city attorney (2020)		\$ 500.00
626.103	Admin Fee - Administrative warrant for blight or rental inspection non-compliance (2020)		\$ 175.00
627.000	Copies (each)		\$ 0.50
627.000	Field card (each)		\$ 2.00
627.002	Fire reports (each)		\$ 10.00
627.004	Faxes (each)		\$ 2.00
628.000	NSF / Charge Back Fee (each)/Stop Payment (2024)		\$ 30.00
629.610	Lot Split/Combo (\$200. Add consultant + 10% if applicable) (2025)		\$ 225.00
629.611	Rezoning (\$200. Add consultant + 10% if applicable) (2025)		\$ 225.00
629.619	Vacation (\$200. Add consultant + 10% if applicable) (2025)		\$ 225.00
630.618	ZBA (\$200. Add consultant + 10% if applicable) (2025)	50-573	\$ 225.00
631.000	Plats (\$200. Add consultant + 10% if applicable)(2025)	22-23	\$ 225.00
631.336	Fire Review (\$200. Add consultant + 10% if applicable)(2025)	22-23	\$ 225.00
631.481	Storm Sewer Tap (\$25. Add consultant + 10% if applicable) (2025)	22-23	\$ 25.00
631.808	Engineering Review (\$200. Add consultant plus 10% if applicable)	22-23	\$ 225.00
632.000	Marriages (per revenue statutes of 1846)		\$ 10.00
633.000	Dangerous Building (cost + 20%)	10-160	
634.000	Snow Removal (actual charge + 25%)	36-25	
635.000	Weed Clearing (actual charge + \$100)	34-18	
636.000	Equipment Unloading (Act 51)	36-98	
636.000	Hazardous Material (actual charge)	34-18	
636.000	Inspection fees (\$50. Add consultant + 10% if applicable)	10-49	\$ 55.00
636.300	Emergency Response (per cost recovery)	10-285	
637.000	Special Trash Collections (actual charge)	4-52	
	SALES		
645.000	Zoning Map		\$ 3.00
648.000	Sales of Emergency Supplies (actual cost + 20%)		
649.000	Reflective Address (\$12/2 sided) or Retired Street Signs		\$ 10.00
650.000	Tax Roll Request (non-escrow provider) (2024)		\$ 200.00
	CIVIL INFRACTIONS		
656.000	Municipal Violation - 1st Offense	ACT 267, PA 1976	\$ 50.00
656.000	Municipal Violation - 1st Offense	ACT 267, PA 1976	\$ 100.00
656.000	Municipal Violation - 2nd Offense	ACT 267, PA 1976	\$ 200.00
656.000	Municipal Violation - 3rd Offense +	ACT 267, PA 1976	\$ 500.00
	RENTALS		
667.004	Gazebo (per hour)		\$ 20.00

CITY OF ALGONAC FY 2025-2026 FEE SCHEDULE
Effective July 1, 2025

EXHIBIT C

<u>ACCOUNT</u> #	<u>DESCRIPTION</u>	<u>ORDINANCE</u>	<u>FEE</u>
	<u>INSURANCE AND BONDS</u>		
	Special Event Insurance - \$1 million per occurrence liability; \$50,000 property	4-50	
	Special Event Bond - TBD by city	4-49	
	property	4-49	
	Subdivision Maintenance Bond - TBD by city	22-122	10% of cost
	Sewer Bond	44-160	\$ 50,000.00
	Construction Bond w/ estimated costs over \$1,000	10-19	\$ 100.00
	Construction Bond w/ estimated costs over \$25,000	10-19	\$ 500.00
	Construction Bond w/ estimated costs over \$100,000	10-19	\$ 1,000.00
	Demolition Bond - residential accessory structure		\$ 100.00
	Demolition Bond - residential		\$ 500.00
	Demolition Bond - commercial		\$ 2,500.00
	<u>WATER</u>		
255.591	Rental Property Deposit: Tenant on Water Bill	2011-05	\$ 500.00
638.002	Appointment No Show/Appearance Fee (upon posting)		\$ 25.00
638.002	2+ Frozen Meter or Service Appointment Per Year		\$ 220.00
638.004	Turn On/Off During Business Hours (2025)		\$ 25.00
638.004	Turn On/Off Call-In (2025)		\$ 140.00
638.004	Turn On/Off Holiday (2025)		\$ 185.00
638.004	Turn Off for Non-Payment (2025)		\$ 55.00
638.005	Meter Obstruction/Tampering/Repair (2019)		\$ 500.00
638.005	Meter Pit or Stop Box Replacement/Repair (due to HO)		T&M
638.006	Meter Testing Fee - Owner Request (2025)		\$ 55.00
638.007	Sample Testing (2025)		\$ 25.00
646.000	Water Sales to Clay Township - Rate per 1000 Gallons (estimated annually)		
	<i>Bi-Monthly Water Bill</i>		
639.000	Capital Charge (Debt Service) per 1,000 gallons used (2025)		\$ 2.50
639.001	Water Flat Fee per unit (2025)		\$ 29.00
641.000	Water Usage Service Fee per 1,000 gallons water used (2025)		\$ 2.50
641.006	Water Meter Maintenance Fee (2023)		\$ 15.00
	<u>SANITARY SEWER</u>		
	Illegal connection to Sanitary Sewer		\$ 500.00
	Illegal connection to Sanitary Sewer Per Day After Notice		\$ 100.00
	<i>Bi-Monthly Sewer Bill</i>		
639.000	Capital Charge (Debt Service) per water meter size: 5/8" or 3/4" (2025)		\$ 30.00
639.000	Capital Charge (Debt Service) per water meter size: 1" (2025)		\$ 52.94
639.000	Capital Charge (Debt Service) per water meter size: 1 1/2" (2025)		\$ 88.23
639.000	Capital Charge (Debt Service) per water meter size: 2" (2025)		\$ 158.82
639.000	Capital Charge (Debt Service) per water meter size: 3" (2025)		\$ 238.24
639.000	Capital Charge (Debt Service) per water meter size: 4" or more (2025)		\$ 547.06
640.000	Sewer Service Flat Fee per unit (2025)		\$ 35.00
640.000	Sewer Usage Service Fee per 1,000 gallons water used (2025)		\$ 6.25

CITY OF ALGONAC FY 2025-2026 FEE SCHEDULE

EXHIBIT C

Effective July 1, 2025

<u>ACCOUNT</u> #	<u>DESCRIPTION</u>	<u>ORDINANCE</u>	<u>FEE</u>
	<u>ACTIVITY CENTER</u>		
	Gym Rental. Includes set-up and clean-up time		
	1st 90 minutes		\$ 100.00
	Each one hour increment thereafter.		\$ 25.00
	Classroom Rental. Includes set-up and clean-up time.		
	1st 3 hours		\$ 65.00
	Each one hour increment thereafter.		\$ 25.00
	Walking Group. 7 days/5AM-8PM		
	Annual Resident Fee		\$ 30.00
	Non-resident Fee		\$ 60.00
	Open Gym Hosted by Local Non-Profit		
	Drop in sports for kids. No fees.		\$ -
	Event Fee		\$ 25.00
	Library Rental Fee - Monthly		\$ 150.00
	Library Access Fee		
	Annual Resident Fee		\$ 30.00
	Non-resident Fee		\$ 60.00
	<u>ALGONAC SWIMMING POOL</u>		
	Age 4 and under open swim admission		\$ -
	Age 5 and over open swim admission		\$ 3.00

CITY OF ALGONAC FY 2025-2026
COST RECOVERY PER MCLA 41.801
Effective July 1, 2025

EXHIBIT D

	Hourly Rate	Overtime Rate	Hourly + 1.4 Benefits	Overtime + 1.4 Benefits
City Manager - FT	\$42.91	N/A	\$60.07	N/A
City Treasurer - FT	\$38.11	N/A	\$53.35	N/A
Public Services Superintendent - FT	\$38.11	N/A	\$53.35	N/A
Fire Chief - FT	\$35.11	N/A	\$49.15	N/A
City Clerk - FT	\$33.48	N/A	\$46.87	N/A
Fire Chief Assistant - FT	\$23.44	N/A	\$32.82	N/A
DPW Foreman - FT	\$31.23	\$46.85	\$43.72	\$65.58
DPW Utility II - FT	\$29.63	\$44.45	\$41.48	\$62.22
DPW Utility I - FT	\$26.42	\$39.63	\$36.99	\$55.48
DPW New Hire - FT	\$21.97	\$32.96	\$30.76	\$46.14
DPW Seasonal or Temporary - PT	\$18.00	N/A	N/A	N/A
Water Plant Acting Supt- FT	*** \$2.00 Additional per hour ***			
Water Plant Utility III - FT	\$31.97	\$47.96	\$44.76	\$67.14
Water Plant Utility II - FT	\$30.34	\$45.51	\$42.48	\$63.71
Water Plant Utility I - FT	\$28.80	\$43.20	\$40.32	\$60.48
Water Plant New Hire - FT	\$25.49	N/A	N/A	N/A
AP Clerk - FT	\$21.77	\$32.66	\$30.48	\$45.72
UB Clerk /Deputy City Clerk - FT	\$21.19	\$31.79	\$29.67	\$44.50
Code Officer/Blight - PT	\$24.34	N/A	N/A	N/A
Attorney	ACTUAL	N/A	N/A	N/A
City Engineer	ACTUAL	N/A	N/A	N/A
Court Costs	ACTUAL	N/A	N/A	N/A
Equipment Usage (MDOT rates)	ACTUAL	N/A	N/A	N/A
Firefighter	ACTUAL	N/A	N/A	N/A
Pool - Activity Coordinator	ACTUAL	N/A	N/A	N/A
Pool - Director	ACTUAL	N/A	N/A	N/A
Pool - Lifeguard	ACTUAL	N/A	N/A	N/A
Medical Supplies	ACTUAL	N/A	N/A	N/A
Sheriff - Man + Vehicle	ACTUAL	N/A	N/A	N/A
Sheriff - Extra man	ACTUAL	N/A	N/A	N/A
Trade Inspector	ACTUAL	N/A	N/A	N/A

2025-2026 CAPITAL IMPROVEMENT PLAN (CIP)
EXHIBIT E

Project Description	FUND	Projected Total Cost	Budget	Amend #1	Proposed	2026-27	2027-28	2028-29	2029-30
			2024-2025	2024-2025	2025-2026				
Major Road Projects									
Smith Street Pump Replacement (Storm Sewer)	2	\$ 495,000	\$ 165,000	\$ 18,000	\$ 477,000				
Total Major Road Fund		\$ 495,000	\$ 165,000	\$ 18,000	\$ 477,000	\$ -	\$ -	\$ -	\$ -
Local Road Projects									
Golfview (Mill to End)	3	\$ 12,000	0	\$ 12,000					
North Ave (East), Elm St, Chestnut - Design Eng, CON	3	\$ 362,000	\$ 345,000	\$ 32,000	\$ 330,000				
North Ave (West) (+WMM) - Design Eng, Con	3	\$ 273,000						\$ 37,000	\$ 236,000
Center St (+WMM) - Design Eng, Con	3	\$ 145,000						\$ 20,000	\$ 125,000
Lathrop (+WMM) - South from Ruskin	3	\$ 230,000						\$ 30,000	\$ 200,000
Total Local Road Fund		\$ 1,072,000	\$ 345,000	\$ 44,000	\$ 330,000	\$ -	\$ -	\$ 87,000	\$ 561,000
Water Main									
Golfview	7	\$ 28,000	0	\$ 28,000					
DWAM Project - Identify Lead Water Services (Grant)	7	\$ 193,780	\$ 170,000	\$ 193,780					
DWAM Project - AMP portion (Grant)	7	\$ 100,000	0	\$ 100,000					
EF&A AWA Risk & Resiliency Assessment (Due 6/30/26) & Emergency Response Plan Update (Due 12/31/26)	7	\$ 30,000			\$ 30,000				
TMF Project - Continuation of DWAM (Grant)	7	\$ 159,400	0	\$ 25,000	\$ 110,000	\$ 24,400			
Water System Regulatory Activities-Reliability Study, General Plan Update, Asset Mgmt Plan, CIP	7	\$ 50,000					\$ 50,000		
Edgewater from Conley to N side of bridge. Install new 8" WMM	7	\$ 442,000	\$ 325,000	\$ 37,000					\$ 405,000
475LF - SCRD to Ruskin and Hydrant 28.	7								
North Ave (West) WMM 4" AC to 8" PVC with road work (900LF)	7	\$ 408,000						\$ 58,000	\$ 350,000
Center St Water Main 4" AC to 8" PVC (500LF)	7	\$ 230,000						\$ 30,000	\$ 200,000
Lathrop. Replace 4" WMM with 8" WMM south from Ruskin. 800LF.	7	\$ 345,000						\$ 45,000	\$ 300,000
Lathrop. Replace 6" WMM with 8" WMM from size transition south to dead end. 1,620LF.	7	\$ 750,000						\$ 100,000	\$ 650,000
Kenyon. Replace 4" WMM with 8" WMM to dead end. 710LF.	7	\$ 315,000						\$ 40,000	\$ 275,000
Michigan St. Replace 4" WMM with 8" WMM from Mill to North of Maple & Mill St from Washington to M29	7	\$ 700,000						\$ 150,000	\$ 550,000
Summer St & Washington. Loop existing 8" WMM, possible connection to 12" WMM in Washington St.	7	\$ 700,000						\$ 150,000	\$ 550,000
Lee St. Replace 4" with 8" WMM Dixie N to dead end. 1,810 LF.	7	\$ 815,000						\$ 115,000	\$ 700,000
Total Water Fund		\$ 5,266,180	\$ 495,000	\$ 383,780	\$ 140,000	\$ 24,400	\$ 50,000	\$ 688,000	\$ 3,980,000
Sanitary Sewer Projects	6								
San Sewer Repairs to Pipes, Manholes, Siphons & Pump Stations in priority areas per SAW	6	\$ 1,400,000	\$ 150,000	\$ 150,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Lateral San Sewer Inspection in priority areas per SAW	6	\$ 215,000	\$ 55,000	0			\$ 55,000	\$ 75,000	\$ 85,000
M29 Sanitary Fix - 609 SCRD	6	\$ 13,000	\$ 50,000	\$ 13,000					
Sanitary Investigations/Smoke Testing	6	\$ 253,000			\$ 228,000	\$ 25,000			
Ruskin Siphon Replacement	6	\$ 500,000							\$ 500,000
Total Sewer Fund		\$ 2,381,000	\$ 255,000	\$ 163,000	\$ 478,000	\$ 275,000	\$ 305,000	\$ 325,000	\$ 835,000

2025-2026 CAPITAL IMPROVEMENT PLAN (CIP)
EXHIBIT E

Project Description	FUND	Projected Total Cost	Budget	Amend #1	Proposed	2026-27	2027-28	2028-29	2029-30
			2024-2025	2024-2025	2025-2026				
ACRF (Water Plant)									
Membrane actuators, flow meters, pressure transmitters, sensors, valves	12	\$ 500,000	\$ 200,000	\$ 200,000	\$ 300,000				
Electric Unit Heaters (2)	12	\$ 13,600	\$ 15,000	\$ 13,600					
Filter Room Lighting/Fan Install	12	\$ 7,000	\$ 20,000	\$ 7,000					
SCADA/PLC Upgrades	12	\$ 138,000	\$ 75,000	\$ 68,000	\$ 45,000	\$ 25,000			
Water Plant Audit/CIP adjustment	12	\$ 125,000			\$ 125,000				
Ground Storage Tank Sensors	12	\$ 25,000			\$ 25,000				
Neutralization Tank System	12	\$ 200,000				\$ 200,000			
Raw Water Traveling Screen	12	\$ 350,000				\$ 75,000	\$ 275,000		
Membranes (360)	12	\$ 350,000						\$ 350,000	
Total ACRF		\$ 1,708,600	\$ 310,000	\$ 288,600	\$ 495,000	\$ 300,000	\$ 275,000	\$ 350,000	\$ -
Motor Pool Fund									
DPW & Fire Utility Vehicle	8	\$ 40,800	\$ 42,000	\$ 40,800					
Grass Unit Replacement: Diesel pick up with skid unit assembly	8	\$ 73,000			\$ 73,000				
Utility Unit Replacement: Diesel pick up V-Plow Package	8	\$ 69,000					\$ 69,000		
2011 Dump Truck upgrade New Plow, new dump box	8	\$ 150,000				\$ 150,000			
Total Motor Pool Fund		\$ 333,800	\$ 42,000	\$ 40,800	\$ 73,000	\$ 150,000	\$ 69,000	\$ -	\$ -
Capital Projects									
Algonac Pool (\$1,700,000 Grants, \$1,225,000 City)	5	\$ 2,925,000	\$ 1,623,000	\$ 2,925,000					
Bridge to BayTrail Signs (Ralph Wilson grant \$11,600)	5	\$ 17,353	\$ 21,850	\$ 17,353					
Fire Department Battery Powered Ventilation Fans (2)	5	\$ 11,200	\$ 15,000	\$ 11,200					
DPW Fence Replacement	5	\$ 7,700	\$ 9,000	\$ 7,700					
Algonac Elementary School/Activity Center (ARPA & LEO Grants)	5	\$ 870,000	\$ 250,000	\$ 320,000	\$ 550,000				
Lions Field Pathway (Recreation Passport Grant)	5	\$ 245,000	0	\$ 15,000	\$ 230,000				
Lights Across M-29 & Flowers on Light Poles	5	\$ 25,000				\$ 25,000			
Riverfront Park 1396 SCRd 1) add restrooms 2) exterior	5	\$ 90,000	\$ 20,000	0		\$ 40,000	\$ 50,000		
Customs Building 202 SCRd- Façade & Roof	5	\$ 60,000				\$ 60,000			
Riverfront Park Boardwalk - Engineering	5	\$ 400,000				\$ 200,000	\$ 200,000		
DPW Roof Replacement	5	\$ 37,000					\$ 37,000		
City Hall Concrete Replacement at dumpster	5	\$ 12,200					\$ 12,200		
Pole-Mounted Christmas Decorations (17)	5	\$ 15,000						\$ 15,000	
Riverfront Park Boardwalk Replacement - N of Ferry	5	\$ 625,000						\$ 625,000	
Riverfront Park Boardwalk Replacement - S of Ferry	5	\$ 1,400,000						\$ 1,400,000	
City Hall Façade & Plaza Improvements - Design	5	\$ 95,000						\$ 25,000	\$ 70,000
Total Capital Projects		\$ 6,836,453	\$ 1,938,850	\$ 1,296,153	\$ 780,000	\$ 325,000	\$ 299,200	\$ 2,065,000	\$ 70,000
TOTAL Expenditures		\$ 18,041,033	\$ 3,550,850	\$ 4,234,433	\$ 2,773,000	\$ 1,074,400	\$ 998,200	\$ 3,515,000	\$ 5,446,000

2025-2026 CAPITAL IMPROVEMENT PLAN (CIP)
EXHIBIT E

Project Description	FUND	Projected Total Cost	Budget	Amend #1	Proposed				
			2024-2025	2024-2025	2025-2026	2026-27	2027-28	2028-29	2029-30
Grant Funding									
Algonac Elementary School/ Activity Center (ARPA)	5	\$ 200,000	\$ 200,000	\$ 200,000					
Algonac Elementary School/Activity Center (State Grant)	5	\$ 500,000			\$ 500,000				
Algonac Pool at Lions Field (RAP Grant)	5	\$ 400,000	\$ 400,000	\$ 400,000					
Algonac Pool at Lions Field (MNRTF Grant)	5	\$ 300,000	\$ 300,000	\$ 300,000					
Algonac Pool at Lions Field (LEO - State Grant)	5	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000					
Bridge to Bay/Trail Signs (Ralph Wilson Grant)	5	\$ 11,600	\$ 11,600	\$ 11,600					
Lions Field Pathway (Recreation Passport Grant)	5	\$ 150,000			\$ 150,000				
Volunteer Fire Capacity Program (MDNR Grant)	5	\$ 7,400	0	\$ 7,400					
Drinking Water Asset Management (DWAM) (Grant)	5	\$ 193,780	\$ 170,000	\$ 193,780					
DWAM Project- AMP portion (Grant)	5	\$ 100,000	0	\$ 100,000	0				
TMF Project - Continuation of DWAM (Grant)	5	\$ 159,400	0	\$ 25,000	\$ 110,000	\$ 24,400			
Total Grant Funding		\$ 3,023,180	\$ 2,081,600	\$ 2,217,780	\$ 760,000	\$ 24,400	\$ -	\$ -	\$ -
TOTAL Expenditures (less grant funding)		\$ 15,018,853	\$ 1,469,250	\$ 1,996,653	\$ 2,013,000	\$ 1,050,000	\$ 998,200	\$ 3,515,000	\$ 5,446,000

**CITY OF ALGONAC
ST. CLAIR COUNTY, MICHIGAN
NOTICE OF PUBLIC HEARINGS
FY 2025-2026 Budget &
Special Assessment District for Fire Services**

PLEASE TAKE NOTICE that the City of Algonac City Council will hold two (2) Public Hearings during the City Council meeting scheduled for **Tuesday, May 20, 2025** in the City Council Chambers at City Hall, 805 St. Clair River Drive, Algonac, MI 48001 at 6:00 p.m. The purpose of each Public Hearing is to hear comments on the proposed Fiscal Year 2025-2026 Budget and property tax millage rate proposed to be levied to support the budget, and to hear comments on the Special Assessment District for Fire Services, as approved by voters in 2024, and the proposed millage rate to be levied to support Fire services.

A complete copy of the proposed budget is available for public inspection in the office of the City Clerk during normal business hours, and on the city's website at www.cityofalgonac.org.

Members of the public may comment upon and be heard at the meeting or in writing. Questions prior to the meeting can be directed to cityclerk@cityofalgonac.org. Written comments can be emailed to the City Clerk or delivered to City Hall at 805 St. Clair Drive, Algonac, MI 48001.

Lisa Borgacz
City Clerk

Posted at City Hall: May 1, 2025

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